

REGION 3A COALITION QUARTERLY MEETING  
**Wednesday June 8, 2016, 1:00 PM**  
Merrimac Town Hall, Second Floor Meeting Room  
2 School St.  
Merrimac MA 01860  
**AGENDA**

**1. Minutes**

- a. Meeting minutes of March 23, 2016
- b. Executive Committee Meeting Minutes of February 24, 2016 – distributed

**2. OPEM Update** – Jim Richardson, Region 3 Public Health Coordinator and Donna Quinn, Public Health Preparedness and Response Manager

**3. BP4 Deliverables** – S. Knutsen

- a. Region 3A BP4 Project
- b. 24/7 List Update

**4. Region 3A Fiscal Report/Budget** – J. Connolly, IIGL

- a. BP4 Budget
- b. BP5 Work plan and Budget

**5. Region 3 HMCC Report** – Jennifer Connolly/Luisa Santiago/JoAnn Petro, IIGL

Report/feedback on HMCC activities:

- Mark Munroe, new HMCC Program Manager
- Meetings held March 31, April 26, and May 24
- HMCC Coordination Plan + Appendices and Surveillance and Medical Countermeasure Annexes
- Surveillance and Medical Countermeasures Annex TTX Tuesday, June 7, 9 AM – noon at Burlington Marriott
- HMCC Meeting Tuesday, June 14, 2016 8:30 AM – 12:30 PM at Haverhill Country Club

**6. TRMRC Report** – J. Coulon

**7. NEMRC Report** – P. Malone

**8. LSAC Report** – J. Coulon

**9. New Business:**

- a. Review of proposed updates to Region 3A Charter
- b. Other

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Abbreviations: BP4/5 = Budget Period 4/5; HMCC = Health and Medical Coordinating Coalitions; IIGL = International Institute of Greater Lawrence; MDPH = Massachusetts Department of Public Health; OPEM = Office of Preparedness and Emergency Management;; LSAC = Local/State Advisory Committee; TRMRC = Topsfield Regional Medical Reserve Corps; NEMRC = North East Medical Reserve Corps; TTX = Tabletop Exercise.